# IMPORTING DATA FROM A MISMO DATA FILE

### Login to your PPDocs account, then click "Start a new order"

Home > Account

# ACCOUNT

Good morning, Carrie Goff

Loan Documents	
<ul> <li>Casefile Manager</li> <li>Search</li> <li>Start a new order</li> </ul>	

### Select your property state

Select Property Sta	te		
Please select the state that	the property is located in from	m the drop-down list below.	
Select state:	Select State	Ť	
Continue >			

### Select an order form from the menu

#### Initial Disclosures

Initial Loan Disclosures required by TILA/Reg Z, RESPA, and other federal consumer regulations. Lender must provide their own Federal Privacy Notice, appropriate program disclosures, broker disclosures.

### 📴 Residential Mortgage

Conventional, FHA, or VA Mortgage documents. Secondary market mortgage forms and support documents provided. Please see Residential Non Consumer Bank Loan order, if purpose is investment property not being sold in secondary market.

Texas Home Equity (Closed End) Closed-end Texas home equity loan documents - primary residence only.

### Lot/Land Only Loan

Purchase, cash out, or refinance only. None of the proceeds from this loan will be used for construction or purchase of mobile home within 2 years of closing.

#### Let us know if this loan is subject to RESPA and if a Good Faith Estimate was provided

RESPA
IS THIS LOAN SUBJECT TO RESPA? DID YOU PROVIDE A GOOD FAITH ESTIMATE (GFE)?
For more information about Reg X and RESPA, along with tools to determine whether your loan applies or not, visit our RESPA Resources or check out the FAQ about RESPA on our website. If you have further questions, please contact us.
Was a GFE provided? Yes 👻
Continue>

#### Select if you would like Full Service or Express Service

Select Service:		
Full SvcConventional, FHA, or VA Package (1st or 2nd Lien) - RESPA	\$175.00	ORDER
Express-Conventional, FHA, or VA Package - RESPA	\$35.00	ORDER

### Select a Profile and Template (if applicable), then click "Start a new order"

# Select Default Data

### Profile:

Profiles are preset names and addresses for a lender or branch. Typically, you will have one profile that cont address. If you are ordering for more than one branch or company, then multiple profiles may be needed. Yo setup. If you have multiple profiles, be sure to select the correct one.

	Carrie Gom •
Template:	
Templates are files that contain of contain similar information to a to use a template select "* Blank Template select "*	data that is imported into your new order. This is designed to help save tim emplate file. You can turn any order into a template. Templates are order f mplate *°.
ATTENTION: DO NOT USE TEM	PLATES CREATED PRIOR TO JANUARY 1st, 2010 FOR LOANS REQUIRING THE TEMPLATES TO ACCOMMODATE THE RECENT CHANGES TO RESPA.
Select template:	CONV-PUR -
Start a new order >	
Start a new order >	

Service type: Full Fee: \$175.00

Open Order Form 💙	Import Data 📏	Export Data	>	View Data 📏	Compliance Cert 💙
Clone Order >	Create Template 💙	Send Copy	>	Archive Order	

Click the "MISMO" icon

# IMPORT DATA FROM ...

To populate this case file with data from another source, click on one of the



MISMO by MISMO Closing XML Version 2.6 We are MISMO ready! If your LOS can export MISMO data to a file, you can upload it here.

#### Click "Upload File"



## MISMO Closing XML Version 2.6

'Browse' to select the MISMO Closing data file and click 'Import Data'.

Learn more about MISMO Closing XML. Click here.

Upload a file:



## Locate your import file and click "Open"

Organize 🔻 New folder			H • 🔟 🧕		
▲ ☆ Favorites ■ Desktop	Documents library Includes: 2 locations	Arran	Arrange by: Folder ▼		
Downloads	Name	Date modified	Туре		
🔚 Recent Places	🔁 Matrix - Taylor, Bean & Whitaker.pdf	1/14/2009 11:44 AM	Adobe Acrobat D		
	🔁 Matrix - ThornburgMtgHomeLoans.p	df 12/28/2010 2:35 PM	Adobe Acrobat D		
Ibraries	🔁 Matrix - US Bank.pdf	12/28/2011 10:27	Adobe Acrobat D		
Documents	🔁 Matrix - WAMU.pdf	6/22/2006 4:57 PM	Adobe Acrobat D.,		
	🔁 Matrix - Wellsfargo (docmagic).pdf	3/18/2011 11:16 AM	Adobe Acrobat D.		
Pictures	🔁 Matrix - WellsFargo2.pdf	9/22/2006 3:03 PM	Adobe Acrobat D.		
Videos	- mnpstg.GIF	11/4/2010 9:00 AM	GIF image		
	MISMO import file.xml	4/17/2013 9:42 AM	XML Document		
Computer	Type: XML Docur	9/14/2011 11:28 AM	Microsoft Excel W.		
▷ 🏭 Local Disk (C:)	MTG.xls Size: 3.04 KB	5/26/2010 4:59 PM	Microsoft Excel 97		
Carrie (\\hansolo\userdir) (G:)	Negative Amort - Date modified: 4/	17/2013 9:42 AM 8/29/2011 12:40 PM	HTML Document		
🖻 🖵 datal (\\HanSolo) (H:)	New Website Content.docx	3/28/2012 4:24 PM	Microsoft Word D		
🖻 🖵 data2 (\\HanSolo) (L:)	Rewsletter Sample.opd	5/10/2011 10:30 AM	OmniPage Docu		
0	Non-eRecording Counties.xlsx	3/2/2012 2:31 PM	Microsoft Excel W		
🖻 🖤 Network	Note Features.htm	8/30/2011 11:07 AM	HTML Document		
	( I	1			
File name:		All Filer (* *)			

#### You will get a confirmation when the file is successfully uploaded.

**Click "Import Data"** 



### MISMO Closing XML Version 2.6

'Browse' to select the MISMO Closing data file and click 'Import Data'.

Learn more about MISMO Closing XML. Click here.



You will see a preview of some of the data that was imported. (Borrower, Property, etc.)

Click "Open Order Form" to complete and submit your order.

Loan Information	
Borrower:	John E. Doe
Property:	123 Test, TX
Lender:	ABC Lender
Loan Number:	30100190
Last Modified:	4/17/2013 11:22:35 AM
Profile:	Carrie Goff
Template:	CONV-PUR
Import:	Closing 2.6
Selected Product	
Residential Mortgage (Change p Conventional, FHA, or VA Mortgag	product) e documents. Secondary market mortgage forms and support documents provided. Please see Residential Non
Consumer Bank Loan order, if pur	pose is investment property not being sold in secondary market.
Service type: Full	

Fee: \$150.00

ee: \$150.00					
Open Order Form 🔷	Import Data 🔷 🗲	Export Data 3	View Data	- >	Compliance Cert >
Clone Order >	Create Template 💙	Send Copy	Archive Order	>	