

IMPORTING DATA FROM A MISMO DATA FILE

Login to your PPDocs account, then click “Start a new order”

Home > Account

ACCOUNT

Good morning, Carrie Goff



Loan Documents

- > Casefile Manager
- > Search
- > Start a new order

Select your property state

Select Property State

Please select the state that the property is located in from the drop-down list below.

Select state:

Select State ▼

Continue... >

Select an order form from the menu



Initial Disclosures

Initial Loan Disclosures required by TILA/Reg Z, RESPA, and other federal consumer regulations. Lender must provide their own Federal Privacy Notice, appropriate program disclosures, broker disclosures.



Residential Mortgage

Conventional, FHA, or VA Mortgage documents. Secondary market mortgage forms and support documents provided. Please see Residential Non Consumer Bank Loan order, if purpose is investment property not being sold in secondary market.



Texas Home Equity (Closed End)

Closed-end Texas home equity loan documents - primary residence only.



Lot/Land Only Loan

Purchase, cash out, or refinance only. None of the proceeds from this loan will be used for construction or purchase of mobile home within 2 years of closing.

Let us know if this loan is subject to RESPA and if a Good Faith Estimate was provided

RESPA

IS THIS LOAN SUBJECT TO RESPA? DID YOU PROVIDE A GOOD FAITH ESTIMATE (GFE)?

For more information about Reg X and RESPA, along with tools to determine whether your loan applies or not, visit our [RESPA Resources](#) or check out the [FAQ about RESPA](#) on our website. If you have further questions, please [contact us](#).

Was a GFE provided?

[Continue... >](#)

Select if you would like Full Service or Express Service

Select Service:		
Full Svc.-Conventional, FHA, or VA Package (1st or 2nd Lien) - RESPA	\$175.00	<input type="button" value="ORDER"/>
Express-Conventional, FHA, or VA Package - RESPA	\$35.00	<input type="button" value="ORDER"/>

Select a Profile and Template (if applicable), then click "Start a new order"

Select Default Data

Profile:

Profiles are preset names and addresses for a lender or branch. Typically, you will have one profile that contains address. If you are ordering for more than one branch or company, then multiple profiles may be needed. You set up. If you have multiple profiles, be sure to select the correct one.

Select profile:

Carrie Goff

Template:

Templates are files that contain data that is imported into your new order. This is designed to help save time and contain similar information to a template file. You can turn any order into a template. To use a template select "Blank Template".

ATTENTION: DO NOT USE TEMPLATES CREATED PRIOR TO JANUARY 1st, 2010 FOR LOANS REQUIRING THE TEMPLATES TO ACCOMMODATE THE RECENT CHANGES TO RESPA.

Select template:

CONV-PUR

Start a new order >

Click "Import Data"

Selected Product

Residential Mortgage (Change product...)

Conventional, FHA, or VA Mortgage documents. Secondary market mortgage forms and support documents provided. Please see Residential Non-Consumer Bank Loan order, if purpose is investment property not being sold in secondary market.

Service type: Full

Fee: \$175.00

Open Order Form >

Import Data >

Export Data >

View Data >

Compliance Cert >

Clone Order >

Create Template >

Send Copy >

Archive Order >

Click the “MISMO” icon

IMPORT DATA FROM...

To populate this case file with data from another source, click on one of the



MISMO by MISMO Closing XML Version 2.6

We are MISMO ready! If your LOS can export MISMO data to a file, you can upload it here.

Click “Upload File”



MISMO Closing XML Version 2.6

'Browse' to select the MISMO Closing data file and click 'Import Data'.

Learn more about MISMO Closing XML. [Click here.](#)

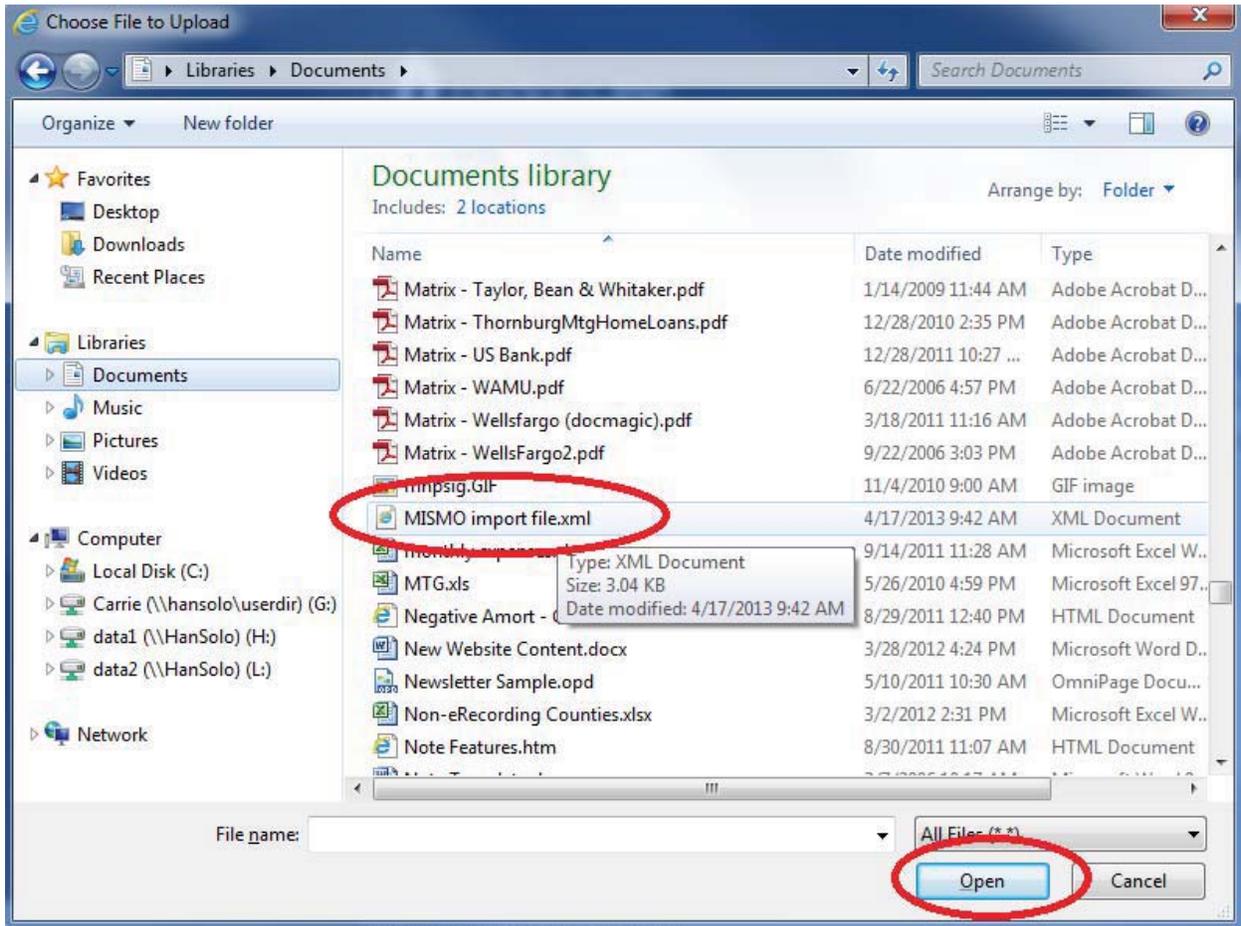
Upload a file:

Upload File (Max 3M) >

Import Data >

Cancel

Locate your import file and click "Open"



You will get a confirmation when the file is successfully uploaded.

Click "Import Data"



MISMO Closing XML Version 2.6

'Browse' to select the MISMO Closing data file and click 'Import Data'.

Learn more about MISMO Closing XML. [Click here.](#)

Upload a file:

Upload File (Max 3M) > **File uploaded, please click Import Data**

Import Data > Cancel

You will see a preview of some of the data that was imported. (Borrower, Property, etc.)

Click "Open Order Form" to complete and submit your order.

Loan Information	
Borrower:	John E. Doe
Property:	123 Test, TX
Lender:	ABC Lender
Loan Number:	30100190
Last Modified:	4/17/2013 11:22:35 AM
Profile:	Carrie Goff
Template:	CONV-PUR
Import:	Closing 2.6

Selected Product				
Residential Mortgage (Change product...) Conventional, FHA, or VA Mortgage documents. Secondary market mortgage forms and support documents provided. Please see Residential Non Consumer Bank Loan order, if purpose is investment property not being sold in secondary market.				
Service type: Full Fee: \$150.00				
Open Order Form >	Import Data >	Export Data >	View Data >	Compliance Cert >
Clone Order >	Create Template >	Send Copy >	Archive Order >	